SCHOOL OF MUSIC OHS COMMITTEE
MINUTES

A meeting of the School of Music OHS Committee was held on Tuesday, 24 August 2010 at 11.30am – 12.30 in the Kingsland Room, School of Music.

In attendance: Anne-Maree O’Brien, Deanna Riddell (Chair), Roy Schmidt, Susan West, Daniel Zivkovich, Erika Zywczak, Grant Robertson, Doug McCallum

1. **Apologies**: Niven Stines.

2. **Minutes of Previous Meeting**:
The minutes were confirmed.

3. **Workplace Inspection**
Completed.

4. **Soundproofing in Jazz teaching Studios**
   This report has been summarised and forwarded to Howard Morphy, Director, RSHA who sent it on to the Dean of the College. We are awaiting a response from them in relation to funding to support the necessary work.
Action: Anne-Maree to monitor progress and report at next meeting.

5. **Earplug Information**
The Chairman reported that information for students regarding earplugs does not have current web address details. Roy Schmidt advised that current information can be found on the Work Safe Australian web site.
Action: Deanna to update information for student booklets.

6. **Lighting Bar Remotes**
The problem of remotes being incorrectly suspended from the sound boards has been an ongoing problem since the re-opening of the hall. Deanna has received confirmation from Jands that his issue will be fixed by the end of October 2010.
Action: Deanna to report on progress at next meeting.
7. **Traffic conflict on Childers Street**
This issue has been reported to the Campus Advisory Sub-Committee (Anne-Maree is the representative for the Baldessin Precinct) where it was noted for action. Facilities and Services are aware of the congestion in this area and need to work with the ACT Government on any upgrades as it is a shared zone.

8. **Sound Boards Llewellyn Hall**
Daniel reported that he submitted a request for assistance to F & S to look at the problem he was having with the boards being out of alignment. F & S technical staff considered the works were such that input was required from a professional structural engineer (O’Keeffe Engineering) and CHLE for crane, overhead gantries and safe access systems. These specialists have confirmed that the boards are out of balance and that remedial works will be required.

Mr Keith Walker assured Anne-Maree O’Brien that the difficulties in moving the boards are not an immediate OH & S or safety concern.
Action: Anne-Maree to report on progress of this repair.

8. **OHS Update**
Roy Schmidt reported:
1. the College Committee has asked the subject of an OHS improvement plan be a constant on all OH & S committee agenda’s.

9. **Report from Venues**
- New screens for RR3 have been ordered to replace old heavy and unstable screens.
- At a SOM Friends concert on 5 June 2010 a volunteer fainted due to a stomach complaint. No injuries were reported.
- Incident with a casual staff member on 22 June 2010 where staff member fainted and fell on her face on the wooden floor in Llewellyn Hall. The staff member was taken to hospital where several stitches were needed to a large cut in her mouth.
- John Batterham hit his nose on a railing near seat AA59 Llewellyn Hall on 15 July.

10. **Other Business**
- 2010 Capability Review of automatic External Defibrillators has recommended that these units be coupled with intubation oxygen delivery. Quote for this system is $100 for oxygen bottle per year. $750 for Oxyboot resuscitator.
- Sue West reported that directional signage (painted arrows on road surface) in the Baldessin multi-storey car park requires improvement as cars are often going in the wrong direction within the car park.

11. **Next Meeting:** 11.30 am, Tuesday, 23 November 2010, Kingsland Room.